



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**Laxman Prasad Baidh Government
Girls College, Bemetara,
Chhattisgarh**

- Name of the Head of the institution **Dr. Vinita Gautam**
- Designation **Principal (In-Charge)**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **8817576663**
- Mobile No: **8817576663**
- Registered e-mail **ggcbemetara@gmail.com**
- Alternate e-mail **iqaclpbggcbemetara16@gmail.com**
- Address **Principal, Laxman Prasad Baidh
Government Girls College
Bemetara, Sirwabandha Road, Ward
No. 21, Kabir Kuti Bemetara**
- City/Town **Bemetara**
- State/UT **Chhattisgarh**
- Pin Code **491335**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Women**

- Location **Urban**
- Financial Status **Grants-in aid**
- Name of the Affiliating University **Hemchand Yadav University, Durg, Chhattisgarh**
- Name of the IQAC Coordinator **Dr. Tikendra Kumar Verma**
- Phone No. **9977888939**
- Alternate phone No. **7723848244**
- Mobile **9977888939**
- IQAC e-mail address **iqaclpbggcbemetara16@gmail.com**
- Alternate e-mail address **ggcbemetara@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

http://lpbggcbemetara.in/Content/205_134_AQAR%20report.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

http://lpbggcbemetara.in/Content/176_66_academic%20calendar%202022-23.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.89	2022	03/05/2022	02/05/2027

6. Date of Establishment of IQAC

19/06/2016

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Salary	State Government	2022 / 365 days	10869427
Institutional 1	Stationary & Books for ST/SC Students	State Government	2022/ 365 days	57750
Institutional 1	Books	State Government	2022/ 365 days	300000
Institutional 1	Furniture (office)	State Government	2022/ 365 days	200000
Institutional 1	Furniture (students)	State Government	2022/ 365 days	250000
Institutional 1	Information Technology	State Government	2022/ 365 days	50000
Institutional 1	Electricity Bill	State Government	2022/ 365 days	120000
Institutional 1	Travel allowance (TA) /Daily allowance (DA)	State Government	2022/ 365 days	200000
Institutional 1	Wages	State Government	2022/ 365 days	400000
Institutional 1	Festival allowance	State Government	2022/ 365 days	16000

8. Whether composition of IQAC as per latest NAAC guidelines Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 05

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been No

uploaded on the institutional website?

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Career guidance classes organized by faculty for students to provide educational job and competitive exams preparation.

ICT-based teaching and learning strategies introduced for better understanding of subjects both teachers and students.

Cleanliness program, SVEEP activities, Red Cross activities and cultural program has been organized in neighborhood communities as well as in the institution.

A seven-day National Service Scheme (NSS) camp was organized and Sports activities has also been done in the institution.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Praposal for postgraduate courses in Political science and Sociology Subjects.	Postgraduate courses in Political Science and Sociology subjects has been started in the session of 2022-23.
Praposal for the establishment of Girls hostel in college campus.	Praposal of Girls hostel been accepeted by government and virtual bhoomi pujan has been done.
Process of permanent affiliation to the college.	The process of the permanent affiliation to the college has done.
Praposal for N-List and SOUL software subscription to the library facility.	The N-List and SOUL software subscription has been done to make library use easier.
Praposal for Alumni Association registrartion.	The process of registration of the alumni association of the college has started.

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. Vinita Gautam
• Designation	Principal (In-Charge)
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6. Date of Establishment of IQAC			19/06/2016		
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13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	24/12/2022

15. Multidisciplinary / interdisciplinary

The institution is informing the Higher Education Department about the need to include more postgraduate students in interdisciplinary disciplines in accordance with the National Educational Policy 2020 in order to improve students' intellectual, social, physical, emotional, and moral capacities in an integrated manner. The major goal is to encourage/transform

students to pursue self-employment or entrepreneurship rather than solely depending on government positions. In order to make sure that every program meets its objective, the institute is also concentrating on program and course outcomes.

16.Academic bank of credits (ABC):

The institution preparedness in implementation of Academic bank of credits (ABC) depends upon the guidelines of the affiliated university and the Higher Education Department, Government of Chhattisgarh. For this purpose, a centralized database along with database of the college is to be established for digitally storage the academic credit earned by the students through various courses under different programs, so that the credit earned by the students previously could be forwarded when the student enters into the program again. The guidelines to establish the Academic bank of credits and create the centralized database are being processed by the University.

17.Skill development:

The main aim of the college is to provide quality education to the nearby rural girls student as the college is situated in the urban area, hence the college takes efforts to enhance the skills of the nearby rural girls student. Mentoring girls student is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies. Under the employability of student in skill courses, the college has already been implemented and going to introduce various courses such as Soft Skill & Personality Development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In terms of adoption of Indian languages, right now the college offers only hindi and english in the course for promoting language skill. Moreover, to enhance the communication skill among rural girls students chhattisgarhi, the local language of state, is promoted in the college premises.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret,analyze, evaluate and develop responsibility and effective citizenship is one of the program outcome of the students.

20.Distance education/online education:

The institution promotes the online mode of education in due course of time. Since the COVID-19 pandemic, keeping in view the convenience of the student, the study materials were provided to the student by means of technological tools. Classes were taken in online mode through Google meet or by other technological tools. Thus, the college promotes the approach towards blended learning.

Extended Profile**1.Programme**

1.1

04

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

751

Number of students during the year

File Description	Documents
Data Template	View File

2.2

700

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

234

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	12
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	37
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	13
4.2 Total expenditure excluding salary during the year (INR in lakhs)	27.35236
4.3 Total number of computers on campus for academic purposes	14

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well-planned and documented Process and following are the steps:-

- Academic calendar of college schedules as per HED and University regulations.
- Prior to the start of the academic session, the Time table committee prepares the schedule and accordingly theory and practical classes are conducted keeping in mind of university Annual exam.

- Each faculty member creates a lesson plan and keeps a teaching diary of each day of covered Syllabus in the class, which is reviewed by the Principal
- In addition to classroom teaching, undergraduate students must complete environmental projects in any one of the three years.
- Students can obtain necessary study materials for both their annual and competitive examinations from the college library.
- Internal assessments, such as unit tests and model exams, are administered in accordance with the academic calendar to evaluate students' understanding of the material as specified in the curriculum's objectives.
- Feedback on curriculum is collected from students and stake holders.
- The IQAC of the college has implemented successful curriculum delivery measures.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://lpbggcbemetara.in/College.aspx?PageName=College%20Academic%20Calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution/college is permanently affiliated with Hemchand Yadav University, Durg, which follows the academic calendar prescribed by the Higher Education Department of the Chhattisgarh Government for the entire state.

- Before the commencement of every academic year, the IQAC releases the academic calendar for the college as per the academic calendar prescribed by the University and Higher Education Department of the Chhattisgarh government and displayed it on the college website/ notice board for reference of the student and staff and also in library for information of the student and stakeholders.
- The principal periodically reviews the teacher's daily diary and the course completion targets.
- The teacher himself prepares the teaching plan and conducts unit tests after completion of the unit.
- The College conducts internal examinations in an organized

manner and follows to the academic calendars of both affiliated universities and its own academic calendar.

- Unit tests, quarterly, half-yearly, and model exams are used for the continuous internal evaluation of students.

The following are the important aspects of the academic Calendar:

- Date of admission;
- Commencement of teaching;
- Dates of Unit test;
- Dates of Model exam;
- Dates of Practical exam;
- Dates of extracurricular activities, for Example: Student's union/Sports/NSS/Cultural Programs etc.
- List of holidays and working days;
- Duties of teachers, etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://lpbggcbemetara.in/College.aspx?PageName=College%20Academic%20Calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college conducts various activities/ programs on cross-cutting issues to supplement the university curriculum; some of these are as follows:

Environmental Sustainability: Through tree planting, water conservation, village cleanliness, plastic-free drives, and other initiatives, NSS raises awareness of environmental issues.

Gender Sensitivity: The college offers a variety of gender-sensitive programs, including yoga instruction, self-defense, personality development, women's health and hygiene, and more.

Human Values and Professional Ethics: The college organizes various extension activities through NSS for the inculcation of the values like national integrity.

Enrichment Through various co-curricular activities :- Our college organize programs like debate and discussions, Rangoli competitions, poster competitions, quiz competitions and etc. to enrich the students with ethics, gender equality, human rights and sensitivity to environmental concern.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

260

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://lpbggcbemetara.in/Content/209_135_207_96_Students%20feedback%20on%20curriculum%202022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

930

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

700

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1) Slow and Advanced learners were shortlisted:

- On the basis of marks obtained by the students in their examination.
- On the basis of their participation in the classroom activities like homework, their response to any question, and their attendance.

2) Special activities conducted for the slow learners:

- Remedial classes were conducted for slow learners.
- Special notes were provided to them by an online whatsapp group.

3) Activities for the Advance learners:

- More challenging assignments were given.
- They were encouraged to read more advanced/reference books.
- They were encouraged to help slow learners in preparing notes and assist them in their studies.
- By recommending various textbooks and journals to them and encouraging them to take part in competitive exams, presentations, and quizzes.

File Description	Documents
Link for additional Information	http://lpbggcbemetara.in/index.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
751	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways such as:-

Project Method:students should be free to use all of their senses to investigate and take in their surroundings. In a way, this allows them to tailor their education to suit their own interests.

Experiential learning: Experimental/Laboratory method is used in science subjects to explain the students with the facts through direct experience individually.

Quizzing and Debates: Students' overall development is greatly aided by the periodic debates, quizzes, and seminars on the relevant topics.

Problems Solving Methodology:The institution follows the group discussion in many of the subjects as it makes the students think broadly in particular subjects to overcome the problem themselves. Discussions are held basically in soft skills managerial communications, business adoptions, etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://lpbggcbemetara.in/Content/210_47_2.3.1%20student%20centric%20methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution uses a wide range of ICT tools for information creation, management, sharing, and communication. The following ICT-

based resources are made available to students by the institution for teaching and learning purposes:

1. Free, readily available WiFi with 4G speed is available to all students within college buildings.
2. Fixed and foldable screen projectors are a feature of smart classrooms.
3. Faculty members are accustomed to utilizing ICT-enabled resources on campus.
4. Important notes, quizzes, lecture videos, and other materials can be shared via Whatsapp groups and other social media platforms.

These tools are also useful for maintaining communication between instructors and students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://lpbggcbemetara.in/Content/211_47_2.3.2%20ICT%20suporting%20document%20final.p df

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute has a transparent and rigorous internal assessment process. The institute evaluates theory and practical papers internally in accordance with the policies and procedures of the parent university. Students learn about the university's annual examination schedule as well as the internal assessment system, which consists of unit tests, quarterly exams, half-yearly exams, and pre-final exams, during class lectures. Additionally, input from students has been gathered to assess the caliber of instruction. In order to familiarize the student with university exams, these exams are administered in a formal setting. The relevant subject teacher maintains student records. The shortcomings are pointed out to the students, and they receive advice on how to improve their responses and do better in the upcoming annual exams. Evaluation for practical examination is carried out in a transparent manner. In order to ensure transparency in internal assessment the system of internal assessment is communicated to students in time. Teachers appropriately keep track of all attendance records for internal exams and mark summaries for academic audit.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.lpbggcbemetara.in/Content/212_47_2.5.1.%20Mechanism%20of%20internal%20assessment%20is%20transparent%20and%20robust%20in%20terms%20of%20frequency%20and%20mode..pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An examination schedule is determined by the institution and posted on the notice board in the event of an internal exam. Each exam room has a single invigilator assigned to ensure proper examination conduct. If the examinee has any grievance arising during the process of internal evaluation one is free to discuss it with the subject teacher. The matter is resolved based on academic facts. If a student is not able to appear in an exam due to medical or any other genuine reason, the internal examination is conducted for that student as per norms, provided he submits an application to the subject teacher. Students' grievances about assessments are clarified by showing their performance on the answer sheet.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.lpbggcbemetara.in/Content/213_47_2.5.2.Mechanism%20to%20deal%20with%20internal%20examination%20related%20grievances%20is%20transparent,%20time-%20bound%20and%20efficient.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The respective course outcomes are outlined by concerned faculty members and are approved by the governing body of the institution. It takes an objective and innovative approach to life while addressing information, abilities, and moral principles. It is accepted as a baseline for comparing and assessing the teaching-learning process. The courses and programs were created with the intention of directly affecting people's welfare and the welfare of society as a whole.

Process:

- Formulated by the concerned faculty
- Approved by the governing body of the institution.
- After approval of PO and CO, It is discussed with the teachers and students through the syllabus and is displayed on the website of the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://lpbggcbemetara.in/Content/182_47_PO,%20PSO%20&%20CO_20230113_0001.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs, PSOs, and COs, would be measured in terms of the academic performance of students. The teaching, learning, and assessment

strategies have been developed by the institution with the intention of providing enough attention to each of the specific learning outcomes. The attainment of the desired learning objectives is ensured by the provision of a favorable learning atmosphere, appropriate curriculum implementation, and an efficient evaluation mechanism. Every year at the start of the academic year, the subject teacher presents the course objective (CO) at the subject's introduction. Each and every class has a copy of the syllabus distributed at the beginning of the session. The syllabus is available for download by students via the Hemchand Yadav University website at <http://www.durguniversity.in>.

The college collects data on students learning outcomes in different ways mentioned below:

1. Unit tests;
2. Quizzes;
3. Model exam;
4. Student feedback in prescribed format;
5. University examination result;
6. Involvement in curricular and extra-curricular activities;
7. Field/Project work for environmental studies.

The attainment of COs and POs and PSOs is reflected in the final results of students after the completion of their programs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://lpbggcbemetara.in/Content/182_47_PO,_PSO%20&%20CO_20230113_0001.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

203

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://lpbggcbemetara.in/Content/215_47_2.6.3.%20Pass%20percentage%20of%20students_20231211_0001.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://lpbggcbemetara.in/Content/214_137_SSS%20LPB%20Govt.%20Girls%20College%20Bemetara%20Feedback%20Form%20For%20UG%202022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution Laxman Prasad Baidh Govt. Girls College, Bemetara organizes and participates in various extension activities to sensitize students about various social issues and contributes to community and strengthens community participation. The college has registered NSS and RED CROSS. These units take the responsibility of Extension Activities. These units organize programs such as Tree Plantation, YOGA, Swachh Bharat Abhiyan, Cleanliness Drive etc. Health check up was conducted in our college under Mukhyamantri Slum Swasthya Yojna. National Voter's Day Scheme Celebrated by District Administration. A seven days camp was organized by the NSS unit of the college in village Khilora, Bemetara. In a one-day camp they take plantation, SVEEP, Cleanliness survey programs etc. NSS also conducts programs all year in the college. The institute organizes awareness programs in campus such as environmental awareness, cleanliness, Tree plantation, etc. Our students participated in lots of state level programs Independence Day, Ekta Daud, Yuva Mahotsav etc. NSS unit has organized rangoli, essay and quiz competition on topics like MATADHIKAR JAAGRUKTA, SVEEP, BETI-BACHAO ABHIYAN, WOMEN'S SECURITY etc. on different occasion. Our institution promotes faculties to organize and conducts different extension activities and workshop in other institutes and in villages for holistic development of the students.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/photo_gallery.asp x
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3134

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college's facilities play an essential role in promoting an environment that supports academic development. In order to support efficient learning and teaching, the college makes an effort to provide the necessary infrastructure as well as additional learning resources. The college has enough labs and classrooms for its current curriculum, and it has always taken the initiative to build its physical infrastructure with clean drinking water, separate bathroom facilities, classrooms with green boards, a library, science labs, computer facilities, parking areas, a girls' common room, CCTV surveillance, and other amenities for the students. To enhance the scope of the teaching-learning process, the following facilities are available:

- **Classrooms:**the College has in total of 10 classrooms for the smooth conduction of various courses simultaneously.
- **Laboratory:**There is 03 laboratories, each with the necessary equipment in the areas of chemistry, zoology/botanyand physics.
- **ICT Classrooms:**College has a smart classroom well equipped with ICT tools. Faculty and students use it for various audio-visual presentations, student seminars and Power Point presentations.
- **Library:**The library has an important learning resource for the faculty and students. The college offers a sufficient number of books, newspapers, and question papers as a primary source of education. The college has a reading room facility in library as well.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/219_64_4.1.1%20Infrastructure%20facility%20and%20Physisicl%20Facility.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides extensive facilities and support for engaging in cultural and athletic activities, games, yoga, and other activities. With one sports room, the college supports students' overall development.

- **Outdoor Games Facility:** The campus features an open-air outdoor arena that is utilized for a number of sports, including football, volleyball, cricket, and other athletic competitions like the long and high jump.
- **Indoor Games Facility:** There is one badminton court, table tennis, chess, and carrom board available at the college.
- **Cultural Activities:** To allow students to express their innate creativity, the College has one stage for cultural events like youth festivals, singing, dancing and annual functions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/220_64_4.1.2.%20Facilities%20for%20sport%20activities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/221_64_4.1.3.%20ICT%20facility.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.35236

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In our library, there is no integrated library management system (ILMS). A number of book services are offered by our college in an offline mode. A committee that provides guidance to the in charge librarian and students aids in the planning and efficient operation of the college library. There are enough resources in the library to meet the needs of the college's staff and students. The college's library contains resources related to every course it offers, such as reference books, textbooks, novels, newspapers, magazines, and more. The library has large reading and study spaces with amenities for both staff and students.

The committee's primary responsibilities are as follows:

- Determining the needs of teachers as well as students.
- Get a requirement list from the faculty to procure books in accordance with changing syllabi and needs of the department.
- Regular stock verification.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://lpbggcbemetara.in/College.aspx?PageName=Library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.99978

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

29.47

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

In order to support all students and staff in their learning, research, teaching, and administration, the college implements policies and strategies for appropriate technology deployment that offer a wide range of IT amenities and services. A portion of the college campus has Wi-Fi enabled. All students and faculty members can access additional information and inquire about research-related questions with 5 Mbps mobile speed. In order to enhance the teaching and learning process, the college also provides computers with internet access, particularly in offices, the library, and ICT classrooms. The college office and IQAC cell are equipped with a photocopier and a printer with scanner that can be used by all faculty membersto ensure uninterrupted work.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/223_64_4.3.1.%20IT%20facility.pdf

4.3.2 - Number of Computers

14

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

27.35236

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures proper upkeep of its infrastructure, facilities, and equipment by carrying out periodic maintenance drives by the concerned members. On the infrastructure front, students and teachers are encouraged to use available resources optimally. All labs and classrooms in the college are well maintained. The sports facilities can be used by students by getting permission from the sports in charge during leisure time. The college has taken care of health/hygiene by providing safe drinking water and regular cleaning of washrooms. For library facilities, each student is issued only 2 books per month. At the end of every academic year, every student must return the books to the library. The lab facilities are open to science students. The students carried out the experiment in the lab and prepare a practical file of what they do in the lab. For the smooth functioning of the college, various committees are formed under the guidance of the head of the institution to look after the

various activities. Information regarding scholarships, sports, admission, reservation policy, etc. are displayed on the notice board and uploaded on the college website. The concerned teacher provides their requirement to the principal and then procurements made by the same.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/224_64_4.4.2%20%20Physical,%20Academic%20and%20Support%20facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

484

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	http://lpbggcbemetara.in/photo_gallery.asp x
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

127

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

127

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student council constituted as per state government and university ordinance. The student council comprises of the president, vice president, secretary, joint secretary, and class representatives. The council helps the faculty to organize various administrative, academic, cultural, and sports events in the college.

Student representation: Student representation in a variety of academic and administrative committees, such as the Student Union Committee(as per govt. guideline), the Anti-Raging Committee, the IQAC Committee, the NSS Committee, the SVEEP Committee, the Cleanliness Committee, the Sports Committee, etc., is made easier by the participatory mechanism.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/photo_gallery.asp x
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

This college has an alumni association that was founded in the 2019–2020 academic year. To encourage students to get involved in the association, the association offers free membership to students. For the proper functioning of the alumni association, the registration of alumni association has been proceeded. The college plans to get registration as soon as possible and ensure that the association makes the greatest possible contribution to the institution's development. The primary component in attracting alumni to the college is the positive relationships that exist between staff and students. In order to preserve positive relationships with the institution, the institute encourages and supports former students, their parents, and the community. The college has set up a page for its alumni on social media sites like Facebook in an effort to grow the association's membership, and its alumni are actively networking on WhatsApp.

At present scenario, the college do not receive any financial support from their alumni. Many alumni present in various occasions to provide their valuable guidance to the students studying in the college as well as share their future prospects. It is hoped that the association will have a major impact on improving the college's quality

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/events_details.aspx?eid=163
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the college matches vision and the mission areas follows:

Vision:To provide Higher Education to the girls students of Bemetara and its rural neighbourhood by inculcating their qualities and unfolding the potentialities through curricular and extracurricular activities.

Mission:

- To empower the girls in all aspects to make them able to compete with new world order.
- To create a heavy an academic environment for the promotion of quality education.
- To provide the education to girls students in such a way that they may become part of economic society.
- To carry out need based and value based education for community development.
- To promote applied aspect in studies for self-reliance and self-employment.
- To maintain excellent academic standards revision and effective teaching learning methods.
- To provide quality education to all students irrespective of caste creed religion and socio-economic status applied to the society as a whole.

Governance: The principal is the sole authority of the college as far as academic, accounts, and co-curricular, activities are concerned. Educationists, social activists, industrialists, non-teaching staff and students get representation in the key decision-making bodies of the institution. The governing bodies formed under the rules and ordinance of UGC. The governing body makes the key policy/decisions and considers important proposals for the development of the institution. The governing body of the institution makes decisions regarding important issues by resolving them within time bound period.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/College.aspx?PageName=Vision%20and%20%20Mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As per the guidelines set forth by the Department of Higher Education and the Government of Chhattisgarh, the principal of the institution annually forms committees and appoints members to them. The principal also serves as the head of each committee. Every activity in our college is conducted by the relevant committee meeting. The committee operates and carries out its duties in accordance with government laws and regulations. The principal supervised the co-curricular, extracurricular, and academic activities with the assistance of various committees. Remedial actions are implemented and the progress is monitored. Members of the teaching, non-teaching, and student bodies make up the various committees of the college and the IQAC. The committee's hierarchy is regulated by rules and guidelines. Every stakeholder of the college teaching, non-teaching staff, students and community representative takes part in the key decision. Committee meetings are scheduled on a regular basis to discuss the many college matters. In order to support the decentralized nature of the college administration, numerous subcommittees are established at the start of each academic year. The following are examples of participatory and decentralized management: The college admissions process is organized by the admissions committee. The smooth and equitable administration of the seasonal examinations is guaranteed by the examination committee. The IQAC has been leading the charge to enhance the academic division and coordinating departmental efforts to create a productive teaching-learning environment.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/225_47_6.1.2.%20effective%20leadership%20decentrili zation.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutional strategic plan and the ways of efficiently deployment is as:

A. Teaching and learning:

1. Teaching staffs maintain a Lesson Execution Diary which consists of the date, period of class taken and the topic covered.
2. The teacher maintains this diary every month. The teaching-time table is prepared by a committee.
3. It is additionally encouraged for faculty members to participate in faculty development programs offered by other universities or colleges outside of their own institution. As long as the teaching workload is not compromised, there is no limit on the number of programs that can be attended.

B. Community Engagement:

1. Regular Field Work by NSS- The NSS students are assigned for regular activities in the college campus. They frequently engage in community building activities there.
2. Village Adoption- One or two villages are adopted by the NSS of the college, where they carry out their community development work.
3. Special camp in village- Every year, NSS organizes a special camp where students go to learn about the village and carry out their constructive social activities.

C. Constructive Engagement:

1. Literature and Cultural understanding among students: It develops via participation in different programs.
2. Programs for carrier and counseling are occasionally organized.
3. Expert lectures with motivational themes are scheduled.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/226_47_6.2.1.%20Institutional%20Strategic%20plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College Development Committee (CDC): In accordance with the guidelines set forth by Chhattisgarh's Higher Education Department, the CDC was established to create a comprehensive plan for the academic, administrative, and infrastructure expansion of the college. It makes decisions about new course offerings, the addition of teaching and administrative positions, consultation, collaboration, and extension activities within the college, and the integration of ICT into the process of teaching and learning.

Administrative Set-up: The principal is the executive head of the institution. He has the authority to make decisions about academic, administrative, and financial affairs in compliance with UGC and State Government policies and regulations.

Appointment and Service rules: Recruitment of staff is carried out by CGPSC and the Higher Education Department, Chhattisgarh. Furthermore, recruitment of Janbhagidari staff is carried out by Janbhagidari Samiti.

Grievance-Redressal Mechanism: The grievance redressal is addressed by the disciplinary committee and sexual harassment committee presided over by the principal. For complete satisfaction, the college administration installed a complaint and suggestion box.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/231_47_6.2.2%20The%20functioning%20of%20the%20institutional%20bodies.pdf
Link to Organogram of the Institution webpage	http://lpbggcbemetara.in/Content/106_92_OR_GANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes as per the Department of Higher Education, Govt. of Chhattisgarh are as follows:

- Provident fund
- Group insurance
- Medical Allowance
- Maternity Benefits as per Norms
- Child Care leave and other gazette holidays

The following facilities are also provided to employees for efficient functioning:

- Medical Leave
- Internet & Wi-Fi Facility
- Workspace
- Computing Facilities
- Identity Cards
- Sports Facilities

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/227_47_6.3.1.%20Effective%20welfare%20measure.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The principal of the college has collected all completed PBAS forms and sent them to the Department of Higher Education, Chhattisgarh for evaluation. The principal of the college has also sent a CR report for each staff member. The college strictly

adheres to the UGC Regulations on PBAS for all staff members. Annual performance appraisals and confidential reports are also used to assess non-teaching staff members. The various parameters for staff members are assessed under different categories i.e. character and habits, departmental abilities, capacity to do hard work, discipline, reliability, cooperation with superiors, subordinates, colleagues, students, and the public, and technical abilities. The annual confidential report and the PBAS have significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance in terms of the development of the college.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/228_47_6.3.5%20Institutions%20Performance%20Appraisal%20System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits. It has a well framed accounting and auditing system evolved over the year of experience that accounts are maintained by the account section. For the internal audit, the chartered accountant (CA) of the institute conducts regular accounts audit and certifies its Janbhagidari Annual Financial Statements. Utilization certificates for Janbhagidari grants are also countersigned by the CA and the last financial statements of Janbhagidari accounts (2022-23) have been certified by the CA. However, an external audit will be carried out by the Accounts General (AG) office through the accountant general (audit) Raipur, for which to date the college doesn't receive any order from the AG office.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/229_47_6.4.1%20Institution%20conducts%20internal%20and%20external%20financial%20audits.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

20.72501

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every institute can only grow if finances are raised and resources are used as efficiently as feasible. The Principal has the exclusive and primary authority to act justly in order to achieve these two goals. A purchasing committee is established each year at the start of the session. It facilitates the buying procedure. The institute receives funds in the different heads from Government, RUSA, non-government fee, Self-finance fee, Janbhagidari fee etc. In case of any requirement in the department, the head of the department puts forward the requisition to the Principal. The quotations for purchase are invited through the concerned department. The further proceedings are done by the purchase committee and the Principal as per the government rules. The other process of purchase is also done as per the government purchaserules. The Principal takes just action to ensure the optimalutilization of the resources of the institute. The Principalmonitors that the resources of the institute are utilized maximally.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/230_47_6.4.3.%20Institutional%20strategies%20for%20mobilisation%20of%20funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new self-finance courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the college and suggests quality enhancement measures to be adopted. The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the college. The sub-committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

- Academic performance
- Student Skills Development
- Student feedback analysis

For monitoring/ mentoring academic and administrative activities inspections are carried out periodically to assess the quality of academics which involve:

- Review of healthy academic practices
- Review of departmental facilities
- Facilitate implementation of innovative methods

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/32_17_IQAC%20Samiti.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The internal quality assurance cell (IQAC) is dedicated to improving the standard quality of the institution. In order to do this the institute uses the IQAC set up in accordance with standards, to periodically examine its teaching and learning process, structures and methodologies of operations, and learning outcomes and records the incremental improvement in various activities. Some of these steps are as follows:

Academic Review: There is three academic meetings organized in a session. The institute prepares the subject-wise institutional academic calendars. Teaching plans are prepared by the teachers. Structures and methodologies of operations as well as outcomes are discussed and planned. The study of the results is done very carefully. The IQAC acts appropriately, for the purpose of the result analysis and other related formalities.

Teacher Appointed through Local Management Committee System (JBS): The institute takes suitable measures to fill the vacant posts of teachers in the self-financed programs through the Local Management Committee System.

Use of ICT for Teaching and Learning: The IQAC encourages teachers to include ICT into their teaching plans. The teachers of the institution give their best effort to do it. Motivational lecture and guest lectures are also organized with the help of Smart-board/Projector/PPT presentation.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/232_47_6.5.2%20Institution%20reviews%20its%20teaching%20learning%20process.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There are only girls students in our college. Students get equal opportunity in all activities of the college. There is help desk facility available and the college constituted the following committees for the promotion of gender equity as per norms laid by UGC: College Grievance Redressal Committee, Sexual Harassment Prevention Cell, for the well-being of students and staff in the college. There are separate washroom facilities for girls, female staff, and male staff. Girls washroom facilitate with sanitary napkin vending and disposal machines for the safe and hygienic

disposal of sanitary napkins. Girls common room is provided with chairs & tables etc. Girls may take rest, lunch and refresh there. The students used this room for completing their notes and discussion with each other.

The college has taken several measures to enhance safety and security on campuses by constituting a Grievance Cell and installing CCTV cameras and Fire extinguishers. Faculties have been directed to keep the door of the lecture hall open during classes. A self-defense program was organized at our college for the safety and security of girls dated on 10 November, 2022. Under this, Head constable Smt. Varsha Chaubey told the college students about self-defense and made them download the Abhivyakti app. This program was conducted by Assistant Professor Saraswati Chauhan (NSS Program officer) under the chairmanship of the Principal of the college

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://lpbggcbemetara.in/Content/234_47_7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has a well management system for the proper disposal

of various waste types. The college disposes of the following wastes:

1. **Solid waste management** :The solid waste generated in our college is completely managed. Solid waste collection container are distributed at the multiple corners of the campus. These solid wastes are collected, and disposed off in the solid waste disposal chamber. This solid waste material is managed daily by the sanitation workers of the Municipality of the block. A clean and pure environment has been established in the college by managing the waste.
2. **Liquid waste management** :Our college manages liquid waste. The majority of wastes are chemical liquids produced by the chemistry department's experimental activities, such as when preparing solutions using the titration method, etc. These liquids, which are naturally acidic, alter the soil's pH. It is collected via the waste pipeline and disposed of via a drainage system that empties into the toilet tank.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://lpbggcbemetara.in/Content/235_47_7.1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for B. Any 3 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

B. Any 3 of the above

of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As the responsible citizen of the country it's duty of everyone to follow and implement the constitutional values of the constitutions of India and the institute does the same with sincere efforts. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The students and teachers of the college together organize regional and national level events, special days set by the government like plantation program, NSS Day, Republic day, Independence day etc. and other events such as Fresher party, Teacher's day, farewell programs, rallies, oath, youth day, women's day etc. are celebrated by the college. Annual sports competition is also organized in the college every year. We have built up many strong infrastructures for a variety of sports activities like indoor and outdoor games (carom, chess, badminton, kho-kho, kabaddi, volleyball, cricket, etc) for the physical development of the students. In this way, the college works to create an inclusive atmosphere for everyone, with tolerance and harmony toward cultural, regional, language, communal socio-economic and other differences.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The fundamental duties and rights (right to equality, right to freedom, right against exploitation, right to religious freedom, cultural and educational rights, right to constitutional remedies), national anthem and pledge etc. are clearly displayed in our college. The college ensures that the principles of inalienable sovereignty, socialism and firmness of faith in the Constitution of India are followed so that the students and staff live in the college with the utmost respect for social justice, equality and fraternity. The college never discriminates among its students and staff.

Our institute has organized many programs on values, rights, duties and responsibilities of citizens. Teacher giving lecture on the subject of constitutional responsibility, national unity and social harmony in the college. "Constitution Day" is celebrated in our institute on 26th November.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

D. Any 1 of the above

4. Annual awareness

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College makes efforts in celebrating the national and international days, events and festivals throughout the year. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of unity, peace, love and happiness. Some of the national and international commemorative days, events and festivals such as International Ozone Day, International Yoga Day, Independence Day, Republic Day, National Mathematics Day, National Science Day, Teacher's Day, Gandhi Jayanti, Children's Day, Rashtriya Ekta diwas, Constitution day, Hindi Diwas, Har ghar tiranga abhiyan, Poshan abhiyan, NSS Day, Global hand washing Day, World AIDS Day, Janjatiya gourav diwas, Blood donation awareness program, Covid-19 awareness program, welcome program, farewell program and Holi etc. are celebrated in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1

Title:"Motivating the students to clean the college premises and classroom"

Goal:Maintaining a clean and tidy classroom (Campus).

Context:

1. Keep students and Administration healthy and install positive habits.
2. Motivating the students to clean the college premises and classroom.
3. To better understand the importance of keeping the campus clean.
4. To make a better environment for learning so the students maintain higher grades and better graduation rates in clean educational environments.
5. To reduce student absences and teacher sick days.
6. To maintain infrastructure, quality of teaching and teachers and extra-circular activities.

Title:Best Out of Waste Material

Goal:To creatively and aesthetically transform a material that might otherwise be useless. Creating something new from the old.

Context:The goal has been set by the college to achieve the following objectives, which are as follow:

1. Save earth by reusing recycling waste.
2. To make student innovative and creative.
3. Create healthier planet for ourselves and future generation.
4. To indulge the students into an extracurricular activity with exclusive tool.
5. To make our vision and outlook broader, about the nature and society.
6. To make student aware of uses of waste material.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness is shown in following points:

1. The institution invites highly experienced teachers to serve as guest faculty, and faculty members are encouraged to advance the academy.
2. The college sets up extra classes for the weak students.
3. In accordance with government regulations, ST, SC, and OBC college students are eligible for post-matric, B.P.L., and minority scholarships.
4. The institution periodically offers information about yoga classes and self-defense in order to maintain both the mental and physical health of its students.
5. The work of NSS is carried out in colleges as well, and by encouraging girl students to take part in NSS events, the girl students are inspired to develop socially.
6. The college's NSS unit organizes a seven-day camp each year as part of its social development efforts.
7. In accordance with government regulations, the college offers book banks to ST, SC, and OBC students. Each student is permitted to hold books until the end of the exam.
8. The college established a ST, SC, OBC, and Minority Cell; periodically, student awareness initiatives are arranged.
9. The college offers the mentor-mentee program to help students communicate with teacher more effectively. For this purpose, mentor-mentee meetings are arranged regularly.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well-planned and documented Process and following are the steps:-

- Academic calendar of college schedules as per HED and University regulations.
- Prior to the start of the academic session, the Time table committee prepares the schedule and accordingly theory and practical classes are conducted keeping in mind of university Annual exam.
- Each faculty member creates a lesson plan and keeps a teaching diary of each day of covered Syllabus in the class, which is reviewed by the Principal
- In addition to classroom teaching, undergraduate students must complete environmental projects in any one of the three years.
- Students can obtain necessary study materials for both their annual and competitive examinations from the college library.
- Internal assessments, such as unit tests and model exams, are administered in accordance with the academic calendar to evaluate students' understanding of the material as specified in the curriculum's objectives.
- Feedback on curriculum is collected from students and stake holders.
- The IQAC of the college has implemented successful curriculum delivery measures.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://lpbggcbemetara.in/College.aspx?PageName=College%20Academic%20Calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution/college is permanently affiliated with Hemchand Yadav University, Durg, which follows the academic calendar prescribed by the Higher Education Department of the Chhattisgarh Government for the entire state.

- Before the commencement of every academic year, the IQAC releases the academic calendar for the college as per the academic calendar prescribed by the University and Higher Education Department of the Chhattisgarh government and displayed it on the college website/ notice board for reference of the student and staff and also in library for information of the student and stakeholders.
- The principal periodically reviews the teacher's daily diary and the course completion targets.
- The teacher himself prepares the teaching plan and conducts unit tests after completion of the unit.
- The College conducts internal examinations in an organized manner and follows to the academic calendars of both affiliated universities and its own academic calendar.
- Unit tests, quarterly, half-yearly, and model exams are used for the continuous internal evaluation of students.

The following are the important aspects of the academic Calendar:

- Date of admission;
- Commencement of teaching;
- Dates of Unit test;
- Dates of Model exam;
- Dates of Practical exam;
- Dates of extracurricular activities, for Example: Student's union/Sports/NSS/Cultural Programs etc.
- List of holidays and working days;
- Duties of teachers, etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://lpbggcbemetara.in/College.aspx?PageName=College%20Academic%20Calendar

1.1.3 - Teachers of the Institution participate in following activities related to

C. Any 2 of the above

curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college conducts various activities/ programs on cross-cutting issues to supplement the university curriculum; some of these are as follows:

Environmental Sustainability: Through tree planting, water conservation, village cleanliness, plastic-free drives, and other initiatives, NSS raises awareness of environmental issues.

Gender Sensitivity: The college offers a variety of gender-sensitive programs, including yoga instruction, self-defense, personality development, women's health and hygiene, and more.

Human Values and Professional Ethics: The college organizes various extension activities through NSS for the inculcation of the values like national integrity.

Enrichment Through various co-curricular activities :-Our college organize programs like debate and discussions, Rangoli competitions, poster competitions, quiz competitions and etc. to enrich the students with ethics, gender equality, human rights and sensitivity to environmental concern.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

260

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://lpbggcbemetara.in/Content/209_135_207_96_Students%20feedback%20on%20curriculum%202022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

930

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

700

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1) Slow and Advanced learners were shortlisted:

- On the basis of marks obtained by the students in their examination.
- On the basis of their participation in the classroom activities like homework, their response to any question, and their attendance.

2) Special activities conducted for the slow learners:

- Remedial classes were conducted for slow learners.
- Special notes were provided to them by an online whatsapp group.

3) Activities for the Advance learners:

- More challenging assignments were given.
- They were encouraged to read more advanced/reference books.

- They were encouraged to help slow learners in preparing notes and assist them in their studies.
- By recommending various textbooks and journals to them and encouraging them to take part in competitive exams, presentations, and quizzes.

File Description	Documents
Link for additional Information	http://lpbggcbemetara.in/index.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
751	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways such as:-

Project Method: students should be free to use all of their senses to investigate and take in their surroundings. In a way, this allows them to tailor their education to suit their own interests.

Experiential learning: Experimental/Laboratory method is used in science subjects to explain the students with the facts through direct experience individually.

Quizzing and Debates: Students' overall development is greatly aided by the periodic debates, quizzes, and seminars on the relevant topics.

Problems Solving Methodology: The institution follows the group discussion in many of the subjects as it makes the students think broadly in particular subjects to overcome the problem

themselves. Discussions are held basically in soft skills managerial communications, business adoptions, etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://lpbggcbemetara.in/Content/210_47_2_3.1%20student%20centric%20methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution uses a wide range of ICT tools for information creation, management, sharing, and communication. The following ICT-based resources are made available to students by the institution for teaching and learning purposes:

1. Free, readily available WiFi with 4G speed is available to all students within college buildings.
2. Fixed and foldable screen projectors are a feature of smart classrooms.
3. Faculty members are accustomed to utilizing ICT-enabled resources on campus.
4. Important notes, quizzes, lecture videos, and other materials can be shared via Whatsapp groups and other social media platforms.

These tools are also useful for maintaining communication between instructors and students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://lpbggcbemetara.in/Content/211_47_2_3.2%20ICT%20supporting%20document%20final.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute has a transparent and rigorous internal assessment process. The institute evaluates theory and practical papers internally in accordance with the policies and procedures of the parent university. Students learn about the university's annual examination schedule as well as the internal assessment system, which consists of unit tests, quarterly exams, half-yearly exams, and pre-final exams, during class lectures. Additionally, input from students has been gathered to assess the caliber of instruction. In order to familiarize the student with university exams, these exams are administered in a formal setting. The relevant subject teacher maintains student records. The shortcomings are pointed out to the students, and they receive advice on how to improve their responses and do better in the upcoming annual exams. Evaluation for practical examination is carried out in a transparent manner. In order to ensure transparency in internal assessment the system of internal assessment is communicated to students in time. Teachers appropriately keep track of all attendance records for internal exams and mark summaries for academic audit.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.lpbggcbemetara.in/Content/212_47_2.5.1.%20Mechanism%20of%20internal%20assessment%20is%20transparent%20and%20robust%20in%20terms%20of%20frequency%20and%20mode..pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

An examination schedule is determined by the institution and posted on the notice board in the event of an internal exam. Each exam room has a single invigilator assigned to ensure proper examination conduct. If the examinee has any grievance arising during the process of internal evaluation one is free to discuss it with the subject teacher. The matter is resolved based on academic facts. If a student is not able to appear in an exam due to medical or any other genuine reason, the internal examination is conducted for that student as per norms, provided he submits an application to the subject teacher. Students' grievances about assessments are clarified by showing their performance on the answer sheet.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.lpbggcbemetara.in/Content/21347_2.5.2.Mechanism%20to%20deal%20with%20internal%20examination%20related%20grievances%20is%20transparent,%20time-%20bound%20and%20efficient.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The respective course outcomes are outlined by concerned faculty members and are approved by the governing body of the institution. It takes an objective and innovative approach to life while addressing information, abilities, and moral principles. It is accepted as a baseline for comparing and assessing the teaching-learning process. The courses and programs were created with the intention of directly affecting people's welfare and the welfare of society as a whole.

Process:

- Formulated by the concerned faculty
- Approved by the governing body of the institution.
- After approval of PO and CO, It is discussed with the teachers and students through the syllabus and is displayed on the website of the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://lpbggcbemetara.in/Content/182_47_PO,PSO%20&%20CO_20230113_0001.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs, PSOs, and COs, would be measured in terms of the academic performance of students. The teaching, learning, and assessment strategies have been developed by the institution with the intention of providing enough attention to each of the specific learning outcomes. The attainment of the desired learning objectives is ensured by the provision of a favorable learning atmosphere, appropriate curriculum implementation, and an efficient evaluation mechanism. Every year at the start of the academic year, the subject teacher presents the course objective (CO) at the subject's introduction. Each and every class has a copy of the syllabus distributed at the beginning of the session. The syllabus is available for download by students via the Hemchand Yadav University website at <http://www.durguniversity.in>.

The college collects data on students learning outcomes in different ways mentioned below:

1. Unit tests;
2. Quizzes;
3. Model exam;
4. Student feedback in prescribed format;
5. University examination result;
6. Involvement in curricular and extra-curricular activities;
7. Field/Project work for environmental studies.

The attainment of COs and POs and PSOs is reflected in the final results of students after the completion of their programs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://lpbggcbemetara.in/Content/182_47_PO,PSO%20&%20CO_20230113_0001.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

203

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://lpbggcbemetara.in/Content/215_47_2.6.3.%20Pass%20percentage%20of%20students_20231211_0001.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://lpbggcbemetara.in/Content/214_137_SSS%20LPB%20Govt.%20Gir%20College%20Bemetara%20Feedback%20Form%20For%20UG%202022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution Laxman Prasad Baidh Govt. Girls College, Bemetara organizes and participates in various extension activities to sensitize students about various social issues and contributes to community and strengthens community participation. The college has registered NSS and RED CROSS. These units take the responsibility of Extension Activities. These units organize programs such as Tree Plantation, YOGA, Swachh Bharat Abhiyan, Cleanliness Drive etc. Health check up was conducted in our college under Mukhyamantri Slum Swasthya Yojna. National Voter's Day Scheme Celebrated by District Administration. A seven days camp was organized by the NSS unit

of the college in village Khilora, Bemetara. In a one-day camp they take plantation, SVEEP, Cleanliness survey programs etc. NSS also conducts programs all year in the college. The institute organizes awareness programs in campus such as environmental awareness, cleanliness, Tree plantation, etc. Our students participated in lots of state level programs Independence Day, Ekta Daud, Yuva Mahotsav etc. NSS unit has organized rangoli, essay and quiz competition on topics like MATADHIKAR JAAGRUKTA, SVEEP, BETI-BACHAO ABHIYAN, WOMEN'S SECURITY etc. on different occasion. Our institution promotes faculties to organize and conducts different extension activities and workshop in other institutes and in villages for holistic development of the students.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/photo_gallery.aspx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red

Cross/ YRC etc., during the year	
36	
File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File
3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year	
3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year	
3134	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File
3.4 - Collaboration	
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year	
0	
File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college's facilities play an essential role in promoting an environment that supports academic development. In order to support efficient learning and teaching, the college makes an effort to provide the necessary infrastructure as well as additional learning resources. The college has enough labs and classrooms for its current curriculum, and it has always taken the initiative to build its physical infrastructure with clean drinking water, separate bathroom facilities, classrooms with green boards, a library, science labs, computer facilities, parking areas, a girls' common room, CCTV surveillance, and other amenities for the students. To enhance the scope of the teaching-learning process, the following facilities are available:

- **Classrooms:**the College has in total of 10 classrooms for the smooth conduction of various courses simultaneously.
- **Laboratory:**There is 03 laboratories, each with the necessary equipment in the areas of chemistry, zoology/botanyand physics.
- **ICT Classrooms:**College has a smart classroom well equipped with ICT tools. Faculty and students use it for

various audio-visual presentations, student seminars and Power Point presentations.

- **Library:**The library has an important learning resource for the faculty and students. The college offers a sufficient number of books, newspapers, and question papers as a primary source of education. The college has a reading room facility in library as well.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpgggcbemetara.in/Content/219_64_4.1.1%20Infrastructure%20facility%20and%20Physicl%20Facility.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides extensive facilities and support for engaging in cultural and athletic activities, games, yoga, and other activities. With one sports room, the college supports students' overall development.

- **Outdoor Games Facility:** The campus features an open-air outdoor arena that is utilized for a number of sports, including football, volleyball, cricket, and other athletic competitions like the long and high jump.
- **Indoor Games Facility:** There is one badminton court, table tennis, chess, and carrom board available at the college.
- **Cultural Activities:** To allow students to express their innate creativity, the College has one stage for cultural events like youth festivals, singing, dancing and annual functions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpgggcbemetara.in/Content/220_64_4.1.2.%20Facilities%20for%20sport%20activities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/221_64_4_1.3.%20ICT%20facility.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

27.35236

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

In our library, there is no integrated library management system (ILMS). A number of book services are offered by our college in an offline mode. A committee that provides guidance to the in charge librarian and students aids in the planning

and efficient operation of the college library. There are enough resources in the library to meet the needs of the college's staff and students. The college's library contains resources related to every course it offers, such as reference books, textbooks, novels, newspapers, magazines, and more. The library has large reading and study spaces with amenities for both staff and students.

The committee's primary responsibilities are as follows:

- Determining the needs of teachers as well as students.
- Get a requirement list from the faculty to procure books in accordance with changing syllabi and needs of the department.
- Regular stock verification.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://lpbggcbemetara.in/College.aspx?PageName=Library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.99978

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

29.47

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In order to support all students and staff in their learning, research, teaching, and administration, the college implements policies and strategies for appropriate technology deployment that offer a wide range of IT amenities and services. A portion of the college campus has Wi-Fi enabled. All students and faculty members can access additional information and inquire about research-related questions with 5 Mbps mobile speed. In order to enhance the teaching and learning process, the college also provides computers with internet access, particularly in offices, the library, and ICT classrooms. The college office and IQAC cell are equipped with a photocopier and a printer with scanner that can be used by all faculty membersto ensure uninterrupted work.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpggcbemetara.in/Content/223_64_4_3.1.%20IT%20facility.pdf

4.3.2 - Number of Computers

14

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

27.35236

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures proper upkeep of its infrastructure, facilities, and equipment by carrying out periodic maintenance

drives by the concerned members. On the infrastructure front, students and teachers are encouraged to use available resources optimally. All labs and classrooms in the college are well maintained. The sports facilities can be used by students by getting permission from the sports in charge during leisure time. The college has taken care of health/hygiene by providing safe drinking water and regular cleaning of washrooms. For library facilities, each student is issued only 2 books per month. At the end of every academic year, every student must return the books to the library. The lab facilities are open to science students. The students carried out the experiment in the lab and prepare a practical file of what they do in the lab. For the smooth functioning of the college, various committees are formed under the guidance of the head of the institution to look after the various activities. Information regarding scholarships, sports, admission, reservation policy, etc. are displayed on the notice board and uploaded on the college website. The concerned teacher provides their requirement to the principal and then procurements made by the same.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/224_64_4.4.2%20Physical,%20Academic%20and%20Support%20facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

484

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	http://lpbggcbemetara.in/photo_gallery.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
127	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
127	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
<p>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)</p> <p>The college has a student council constituted as per state government and university ordinance. The student council comprises of the president, vice president, secretary, joint secretary, and class representatives. The council helps the faculty to organize various administrative, academic, cultural, and sports events in the college.</p> <p>Student representation: Student representation in a variety of academic and administrative committees, such as the Student Union Committee(as per govt. guideline), the Anti-Raging Committee, the IQAC Committee, the NSS Committee, the SVEEP Committee, the Cleanliness Committee, the Sports Committee, etc., is made easier by the participatory mechanism.</p>	
File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/photo_gallery.aspx
Upload any additional information	View File
<p>5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)</p> <p>5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year</p>	

05

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

This college has an alumni association that was founded in the 2019-2020 academic year. To encourage students to get involved in the association, the association offers free membership to students. For the proper functioning of the alumni association, the registration of alumni association has been proceeded. The college plans to get registration as soon as possible and ensure that the association makes the greatest possible contribution to the institution's development. The primary component in attracting alumni to the college is the positive relationships that exist between staff and students. In order to preserve positive relationships with the institution, the institute encourages and supports former students, their parents, and the community. The college has set up a page for its alumni on social media sites like Facebook in an effort to grow the association's membership, and its alumni are actively networking on WhatsApp.

At present scenario, the college do not receive any financial support from their alumni. Many alumni present in various occasions to provide their valuable guidance to the students studying in the college as well as share their future prospects. It is hoped that the association will have a major impact on improving the college's quality

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/events_details.aspx?eid=163
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the college matches vision and the mission areas follows:

Vision:To provide Higher Education to the girls students of Bemetara and its rural neighbourhood by inculcating their qualities and unfolding the potentialities through curricular and extracurricular activities.

Mission:

- To empower the girls in all aspects to make them able to compete with new world order.
- To create a heavy an academic environment for the promotion of quality education.
- To provide the education to girls students in such a way that they may become part of economic society.
- To carry out need based and value based education for community development.
- To promote applied aspect in studies for self-reliance and self-employment.
- To maintain excellent academic standards revision and effective teaching learning methods.
- To provide quality education to all students respective of caste creed religion and socio-economic status applied

to the society as a whole.

Governance: The principal is the sole authority of the college as far as academic, accounts, and co-curricular, activities are concerned. Educationists, social activists, industrialists, non-teaching staff and students get representation in the key decision-making bodies of the institution. The governing bodies formed under the rules and ordinance of UGC. The governing body makes the key policy/decisions and considers important proposals for the development of the institution. The governing body of the institution makes decisions regarding important issues by resolving them within time bound period.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/College.aspx?PageName=Vision%20and%20%20Mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As per the guidelines set forth by the Department of Higher Education and the Government of Chhattisgarh, the principal of the institution annually forms committees and appoints members to them. The principal also serves as the head of each committee. Every activity in our college is conducted by the relevant committee meeting. The committee operates and carries out its duties in accordance with government laws and regulations. The principal supervised the co-curricular, extracurricular, and academic activities with the assistance of various committees. Remedial actions are implemented and the progress is monitored. Members of the teaching, non-teaching, and student bodies make up the various committees of the college and the IQAC. The committee's hierarchy is regulated by rules and guidelines. Every stakeholder of the college teaching, non-teaching staff, students and community representative takes part in the key decision. Committee meetings are scheduled on a regular basis to discuss the many college matters. In order to support the decentralized nature of the college administration, numerous subcommittees are established at the start of each academic year. The following are examples of participatory and decentralized management: The college admissions process is organized by the admissions committee. The smooth and equitable

administration of the seasonal examinations is guaranteed by the examination committee. The IQAC has been leading the charge to enhance the academic division and coordinating departmental efforts to create a productive teaching-learning environment.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/225_47_6.1.2.%20effective%20leadership%20decentralization.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutional strategic plan and the ways of efficiently deployment is as:

A. Teaching and learning:

1. Teaching staffs maintain a Lesson Execution Diary which consists of the date, period of class taken and the topic covered.
2. The teacher maintains this diary every month. The teaching-time table is prepared by a committee.
3. It is additionally encouraged for faculty members to participate in faculty development programs offered by other universities or colleges outside of their own institution. As long as the teaching workload is not compromised, there is no limit on the number of programs that can be attended.

B. Community Engagement:

1. Regular Field Work by NSS- The NSS students are assigned for regular activities in the college campus. They frequently engage in community building activities there.
2. Village Adoption- One or two villages are adopted by the NSS of the college, where they carry out their community development work.
3. Special camp in village- Every year, NSS organizes a special camp where students go to learn about the village and carry out their constructive social activities.

C. Constructive Engagement:

1. Literature and Cultural understanding among students: It develops via participation in different programs.
2. Programs for carrier and counseling are occasionally organized.
3. Expert lectures with motivational themes are scheduled.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/226_47_6_2.1.%20Institutional%20Strategic%20plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College Development Committee (CDC): In accordance with the guidelines set forth by Chhattisgarh's Higher Education Department, the CDC was established to create a comprehensive plan for the academic, administrative, and infrastructure expansion of the college. It makes decisions about new course offerings, the addition of teaching and administrative positions, consultation, collaboration, and extension activities within the college, and the integration of ICT into the process of teaching and learning.

Administrative Set-up: The principal is the executive head of the institution. He has the authority to make decisions about academic, administrative, and financial affairs in compliance with UGC and State Government policies and regulations.

Appointment and Service rules: Recruitment of staff is carried out by CGPSC and the Higher Education Department, Chhattisgarh. Furthermore, recruitment of Janbhagidari staff is carried out by Janbhagidari Samiti.

Grievance-Redressal Mechanism: The grievance redressal is addressed by the disciplinary committee and sexual harassment committee presided over by the principal. For complete satisfaction, the college administration installed a

complaint and suggestion box.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/231_47_6.2.2%20The%20functioning%20of%20the%20institutional%20bodies.pdf
Link to Organogram of the Institution webpage	http://lpbggcbemetara.in/Content/106_92_0RGANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes as per the Department of Higher Education, Govt. of Chhattisgarh are as follows:

- Provident fund
- Group insurance
- Medical Allowance
- Maternity Benefits as per Norms
- Child Care leave and other gazette holidays

The following facilities are also provided to employees for efficient functioning:

- Medical Leave
- Internet & Wi-Fi Facility
- Workspace
- Computing Facilities
- Identity Cards
- Sports Facilities

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/227_47_6.3.1.%20Effective%20welfare%20measure.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The principal of the college has collected all completed PBAS forms and sent them to the Department of Higher Education, Chhattisgarh for evaluation. The principal of the college has

also sent a CR report for each staff member. The college strictly adheres to the UGC Regulations on PBAS for all staff members. Annual performance appraisals and confidential reports are also used to assess non-teaching staff members. The various parameters for staff members are assessed under different categories i.e. character and habits, departmental abilities, capacity to do hard work, discipline, reliability, cooperation with superiors, subordinates, colleagues, students, and the public, and technical abilities. The annual confidential report and the PBAS have significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance in terms of the development of the college.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/228_47_6.3.5%20Institutions%20Performance%20Appraisal%20System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits. It has a well framed accounting and auditing system evolved over the year of experience that accounts are maintained by the account section. For the internal audit, the chartered accountant (CA) of the institute conducts regular accounts audit and certifies its Janbhagidari Annual Financial Statements. Utilization certificates for Janbhagidari grants are also countersigned by the CA and the last financial statements of Janbhagidari accounts (2022-23) have been certified by the CA. However, an external audit will be carried out by the Accounts General (AG) office through the accountant general (audit) Raipur, for which to date the college doesn't receive any order from the AG office.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/229_47_6.4.1%20Institution%20conducts%20internal%20and%20external%20financial%20audits.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

20.72501

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every institute can only grow if finances are raised and resources are used as efficiently as feasible. The Principal has the exclusive and primary authority to act justly in order to achieve these two goals. A purchasing committee is established each year at the start of the session. It facilitates the buying procedure. The institute receives funds in the different heads from Government, RUSA, non-government fee, Self-finance fee, Janbhagidari fee etc. In case of any requirement in the department, the head of the department puts forward the requisition to the Principal. The quotations for purchase are invited through the concerned department. The further proceedings are done by the purchase committee and the Principal as per the government rules. The other process of purchase is also done as per the government purchase rules. The Principal takes just action to ensure the optimal utilization of the resources of the institute. The Principal monitors that the resources of the institute are utilized maximally.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/230_47_6_4.3.%20Institutional%20strategies%20for%20mobilisation%20of%20funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new self-finance courses. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the college and suggests quality enhancement measures to be adopted. The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the college. The sub-committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

- Academic performance
- Student Skills Development
- Student feedback analysis

For monitoring/ mentoring academic and administrative activities inspections are carried out periodically to assess the quality of academics which involve:

- Review of healthy academic practices
- Review of departmental facilities
- Facilitate implementation of innovative methods

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/32_17_IOAC%20Samiti.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The internal quality assurance cell (IQAC) is dedicated to improving the standard quality of the institution. In order to do this the institute uses the IQAC set up in accordance with standards, to periodically examine its teaching and learning process, structures and methodologies of operations, and learning outcomes and records the incremental improvement in various activities. Some of these steps are as follows:

Academic Review: There is three academic meetings organized in a session. The institute prepares the subject-wise institutional academic calendars. Teaching plans are prepared by the teachers. Structures and methodologies of operations as well as outcomes are discussed and planned. The study of the results is done very carefully. The IQAC acts appropriately, for the purpose of the result analysis and other related formalities.

Teacher Appointed through Local Management Committee System (JBS): The institute takes suitable measures to fill the vacant posts of teachers in the self-financed programs through the Local Management Committee System.

Use of ICT for Teaching and Learning: The IQAC encourages teachers to include ICT into their teaching plans. The teachers of the institution give their best effort to do it. Motivational lecture and guest lectures are also organized with the help of Smart-board/Projector/PPT presentation.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/232_47_6.5.2%20Institution%20reviews%20its%20teaching%20learning%20process.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There are only girls students in our college. Students get equal opportunity in all activities of the college. There is help desk facility available and the college constituted the following committees for the promotion of gender equity as per norms laid by UGC: College Grievance Redressal Committee, Sexual Harassment Prevention Cell, for the well-being of students and staff in the college. There are separate washroom

facilities for girls, female staff, and male staff. Girls washroom facilitate with sanitary napkin vending and disposal machines for the safe and hygienic disposal of sanitary napkins. Girls common room is provided with chairs & tables etc. Girls may take rest, lunch and refresh there. The students used this room for completing their notes and discussion with each other.

The college has taken several measures to enhance safety and security on campuses by constituting a Grievance Cell and installing CCTV cameras and Fire extinguishers. Faculties have been directed to keep the door of the lecture hall open during classes. A self-defense program was organized at our college for the safety and security of girls dated on 10 November, 2022. Under this, Head constable Smt. Varsha Chaubey told the college students about self-defense and made them download the Abhivyakti app. This program was conducted by Assistant Professor Saraswati Chauhan (NSS Program officer) under the chairmanship of the Principal of the college

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://lpbggcbemetara.in/Content/234_47_7_1.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid

waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has a well management system for the proper disposal of various waste types. The college disposes of the following wastes:

1. Solid waste management :The solid waste generated in our college is completely managed. Solid waste collection container are distributed at the multiple corners of the campus. These solid wastes are collected, and disposed off in the solid waste disposal chamber. This solid waste material is managed daily by the sanitation workers of the Municipality of the block. A clean and pure environment has been established in the college by managing the waste.
2. Liquid waste managment :Our college manages liquid waste. The majority of wastes are chemical liquids produced by the chemistry department's experimental activities, such as when preparing solutions using the titration method, etc. These liquids, which are naturally acidic, alter the soil's pH. It is collected via the waste pipeline and disposed of via a drainage system that empties into the toilet tank.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://lpbggcbemetara.in/Content/235_47_7_1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As the responsible citizen of the country it's duty of everyone to follow and implement the constitutional values of the constitutions of India and the institute does the same with sincere efforts. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The students and teachers of the college together organize regional and national level events, special days set by the government like plantation program, NSS Day, Republic day, Independence day etc. and other events such as Fresher party, Teacher's day, farewell programs, rallies, oath, youth day, women's day etc. are celebrated by the college. Annual sports competition is also organized in the college every year. We have built up many

strong infrastructures for a variety of sports activities like indoor and outdoor games (carom, chess, badminton, kho-kho, kabaddi, volleyball, cricket, etc) for the physical development of the students. In this way, the college works to create an inclusive atmosphere for everyone, with tolerance and harmony toward cultural, regional, language, communal socio-economic and other differences.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The fundamental duties and rights (right to equality, right to freedom, right against exploitation, right to religious freedom, cultural and educational rights, right to constitutional remedies), national anthem and pledge etc. are clearly displayed in our college. The college ensures that the principles of inalienable sovereignty, socialism and firmness of faith in the Constitution of India are followed so that the students and staff live in the college with the utmost respect for social justice, equality and fraternity. The college never discriminates among its students and staff.

Our institute has organized many programs on values, rights, duties and responsibilities of citizens. Teacher giving lecture on the subject of constitutional responsibility, national unity and social harmony in the college. "Constitution Day" is celebrated in our institute on 26th November.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

D. Any 1 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College makes efforts in celebrating the national and international days, events and festivals throughout the year. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of unity, peace, love and happiness. Some of the national and international commemorative days, events and festivals such as International Ozone Day, International Yoga Day, Independence Day, Republic Day, National Mathematics Day, National Science Day, Teacher's Day, Gandhi Jayanti, Children's Day, Rashtriya Ekta diwas, Constitution day, Hindi Diwas, Har ghar tiranga abhiyan, Poshan abhiyan, NSS Day, Global hand washing Day, World AIDS Day, Janjatiya gourav diwas, Blood donation awareness program, Covid-19 awareness program, welcome program, farewell program and Holi etc. are celebrated in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1

Title:"Motivating the students to clean the college premises and classroom"

Goal:Maintaining a clean and tidy classroom (Campus).

Context:

1. Keep students and Administration healthy and install positive habits.
2. Motivating the students to clean the college premises and classroom.
3. To better understand the importance of keeping the campus clean.
4. To make a better environment for learning so the students maintain higher grades and better graduation rates in clean educational environments.
5. To reduce student absences and teacher sick days.
6. To maintain infrastructure, quality of teaching and teachers and extra-circular activities.

Title:Best Out of Waste Material

Goal:To creatively and aesthetically transform a material that might otherwise be useless. Creating something new from the old.

Context:The goal has been set by the college to achieve the following objectives, which are as follow:

1. Save earth by reusing recycling waste.
2. To make student innovative and creative.
3. Create healthier planet for ourselves and future generation.
4. To indulge the students into an extracurricular activity with exclusive tool.
5. To make our vision and outlook broader, about the nature and society.
6. To make student aware of uses of waste material.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness is shown in following points:

1. The institution invites highly experienced teachers to serve as guest faculty, and faculty members are encouraged to advance the academy.
2. The college sets up extra classes for the weak students.
3. In accordance with government regulations, ST, SC, and OBC college students are eligible for post-matric, B.P.L., and minority scholarships.
4. The institution periodically offers information about yoga classes and self-defense in order to maintain both the mental and physical health of its students.
5. The work of NSS is carried out in colleges as well, and by encouraging girl students to take part in NSS events, the girl students are inspired to develop socially.
6. The college's NSS unit organizes a seven-day camp each year as part of its social development efforts.
7. In accordance with government regulations, the college offers book banks to ST, SC, and OBC students. Each student is permitted to hold books until the end of the exam.
8. The college established a ST, SC, OBC, and Minority Cell; periodically, student awareness initiatives are arranged.
9. The college offers the mentor-mentee program to help students communicate with teacher more effectively. For this purpose, mentor-mentee meetings are arranged

regularly.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To inspire faculty member of all departments to organize Workshop and lecture series.
- To encourage participation from all students by expanding the number of Extension activities offered by the institution.
- To create official connections by signing Memorandums of Understanding (MoUs) with neighboring colleges and institutions.
- To start value added courses to improve skill development of the students.
- To facilitate Faculty and Student Exchange Programmes with other academic institutions/college.
- To encouraged faculty members to improve the resources they provide to students for learning by utilizing the SWAYAM portal and other ICT techniques.
- To motivate the students by the use of ICT application through various mediums like e-classes, SWAYAM portal, you tubes etc to promote their reading habits.
- To create awareness and initiate measures for protecting and promoting environment.